



**Central Arizona HIV Prevention Community Planning Group
Full Group Meeting March 9th, 2004
Trinity Episcopal Cathedral
100 W. Roosevelt St., Phoenix AZ**

Attendees: Raymond Bierner, Cathy Blough, Ana Maria Branham, Alisa Cusseaux, Geneva Delacroix, Denise Diefenbach, Ron Eiberger, Erica Ferguson, Damon Gunn, Roxana Hamblen, Scott Haverstock, Brenda Hope, Dennis Huff, Barr Jenkins, Billy Leeth, Ty Lopez, Mary McKeever, Floyd Meeks, Chad Miller, Victor Pawlak, Bruce Porter, Annette Quintana, Tara Radke, Armondo Robles, Gilbert Sabori, Mare Schumacher, RJ Shannon, Johnson Shields, Larry Stähli, Cathy Torrez-Paddack, Cindy Vargo, Steven Varnadore, Marla Wing, Henry Yee.

Order: Erica Ferguson called the meeting to order at 5:15pm. Ana Maria Branham volunteered to be the Time Monitor and Cathy Torrez-Paddack volunteered to be the Process Monitor. Introductions and announcements were made.

Announcements:

- Raymond Bierner announced the HIV/Hepatitis C Ethnic Task Force Meeting on Friday March 12th.
- Billy Leeth, with the Maricopa County Dept. of Public Health, is seeking men who have sex with men who would like to volunteer to be peer advocates or to sit on the Community Advisory Group for the Community Promise Model. Contact Billy at 602-506-6857 for more information.
- Dennis Huff informed the group of the First Annual Health Fair of the Native American Community Health Center on April 22nd, 2004 from 9-3 at the Heard Museum. Go to www.NACHCI.com for more information.
- Chad Miller spoke of the 'Let's Talk Man to Man' seminars hosted by Phoenix Body Positive. These are two day seminars providing education on sexuality and intimacy between men. The next one is April 16th and 18th. For more information or to RSVP, call Chad at 602-307-5330 X2251.
- Cathy Torrez-Paddack announced Prevention Specialist positions now open at TERROS. Call Cathy at 602-685-6086 or email your resume to cathyp@terros.org.
- Brenda Hope informed the group that there are meeting schedules available for the Ryan White Title I Planning Council. The meeting schedule can be found on their website at www.maricopa.gov/public_health/ryanwhite. All meetings are open to the public.

CPG Announcements: Denise made the following CPG announcements:

- Copies of the application to attend the Center's For Disease Control (CDC) HIV Prevention Prize Fellowship are available at www.cdcfoundation.org. This is an opportunity to work in Atlanta, GA with the CDC for one month in August. Please see the website for details regarding eligibility and application materials.
- There is still a need for current CPG members to complete new member forms in an effort to re-adjust and update the member database. It is important to fill these out as they also now serve the purpose of representation of the CPG. This makes it easier for us to know the representation of the CPG at any given point and time. Please call the office staff and they will fax you and application if you have not filled one out at 602-506-6005.
- Two CPG members were anonymously selected to attend the HIV Prevention Leadership Summit from June 16-19 in Atlanta, GA. Those members are Ron Eiberger and Larry Fisher. Congratulations guys!!! They will accompany the Co Chairs to this conference.
- A new Co Chair will be voted on at the May full group meeting to take over where Victor Pawlak leaves off. Victor's term will end in May 2004 (we'll miss your leadership as Co Chair!). For consistency, all Co Chairs will be elected in the month of May when their two year term has ended.

Committee Updates:

Membership Committee:

- Denise reported that the membership committee has been working very hard on drafting a selection and nomination process of members for the CPG. This is something that is stated in our Guidance from CDC; each CPG must have proof of a selection and nomination process. Once completed the committee will meet with the Process Committee to write the procedure into the by-laws.
- The committee is also working on how to outreach to under represented populations to increase representation within the CPG.

Epidemiology Committee:

- Larry Stahl reported that the Epi Committee met once to talk about presenting an Epi 101 training to the full group. The committee hopes to present to the full group in May. This Epi 101 training will help all members to understand how the CPG uses epidemiology in its process.

Title I Report: Barr Jenkins gave an update for the Planning Council Title I report.

- The Title I grant award for 2004/2005 has been received at approximately 6.8 million dollars for medical care and support services for people living with HIV and AIDS in Maricopa and Pinal counties.
- On Friday March 5th the Planning Council Retreat was held. The focus of the retreat was "Meeting Our Needs: Promise, Potential, Planning". Participants helped develop action plans for the 2004 Planning Council needs assessment. The next Planning Council meeting is on Thursday, March 11th, 2004 at Maricopa Medical Center.
- In addition to a presentation funding services for this grant year, the Council will also have a presentation about the recently updated Comprehensive Plan for HIV Services. All meetings are open to the public.

RFP Report: Bruce Porter from AZ Department of Health Services (ADHS) informed the group of recipients of awards from the Request for Proposals (RFP). The RFP's were issued in August 2003 and due in September 2003. In the Central AZ region, the awards are as follows:

- TERROS, Inc. received funding for the Injection Drug Using population.
- Phoenix Body Positive and APAZ received funding for the Men Who Have Sex with Men (MSM) population.
- Maricopa County received funding for the MSM population with 25% of the funding going to the Hispanic MSM's.

These awards address the priority populations identified by the Central AZ CPG. As for the other AZ regions, there were gaps left due to RFP's that did not meet the standards or requirements. In Northern AZ they have to reissue an RFP. ADHS is still in negotiations with Southern AZ. Those in the Central region who did not get funded can view the comments of their RFP. If you would like to see the comments contact Joe Castro in the Procurement Office of ADHS and ask for the summary comments.

ADHS address to CPG: Bruce Porter from ADHS addressed the CPG regarding concerns about changes that have occurred in the structure and process of the CPG's in Arizona. Bruce stated that he sent a letter via email to all CPG members in AZ addressing the changes and highlighting these three following areas: Voting, No Proxies, and Priority Setting. This letter was sent per request of all three CPG State Appointed Co Chairs in AZ. Bruce started by explaining that last year the Management and Budget Office did an audit of HIV Prevention Programs in this country. It was determined from this audit that HIV Prevention as funded by the CDC has failed. There was no connection between CDC's professed goals and objectives and their funding decisions. And there was no connection between what CDC professed to want from Community Planning and Prevention Providers and the support which CDC was providing to them.

Arizona has three regional planning groups and ADHS is required by CDC to submit one unified prevention plan. In the past each group has had different decision making procedures, planning processes, and time lines, thus making it very difficult for ADHS to compile a cohesive prevention plan. This presented a problem for the funder, the CDC. Bruce stated that as far back as October of 2001, at the Statewide Advisory Group (SWAG) meeting, there was an agenda item titled, 'The State's new vision for Community Planning in AZ'. It has been two and a half years that SWAG has been talking about aligning the three regional CPG's into the same planning process. In the near future, ADHS will be working on producing a CPG Guidance for AZ. This document will provide minimum standards under which any of the AZ CPG's will operate. Each CPG will then take the AZ Guidance and develop/alter/change their by laws if needed in order to meet the minimum standards.

Bruce highlighted three areas that will be included in the AZ Guidance and those included:

- **Voting/Decision Making**—All three CPG's will use consensus as decision making. All members will be able to vote (no one agency, one vote).
- **Proxies**—No proxies with consensus decision making.
- **Priority Setting**—Each of the regions in the past have had their own process for priority setting. The CPG's in AZ will be using the same process for priority setting which is the model from the Academy of Educational Development (AED).

Bruce concluded with saying that ADHS would like to be available to talk about how the AZ Guidance for CPG's gets flushed out and what the next thing on the horizon is. At the moment, the direction we are headed is toward changes in decision making around proxies and voting, as well as the implementation of the AED Model.

Mare Schumacher, Cathy Blough, Ana Maria Branham, and Cathy Torrez-Paddack asked questions and engaged in discussion regarding their concern about the information that Bruce provided and the changes being made. After questions and discussion Bruce stated that ADHS would be more than happy to listen to what the Central AZ had to give as input into the AZ Guidance.

AED Priority Setting Model: *Floyd Meeks, the State Appointed Co Chair of the Southern AZ CPG gave a presentation of his experience using the AED Priority Setting Model. He also led the group in an exercise after the presentation to allow the group to practice the concepts of this model. Please see his attached PowerPoint presentation. Thanks Floyd!!*

Meeting Adjourned: *Denise Diefenbach adjourned the meeting at 7:30pm. The next full group meeting is scheduled for May 11th at 5:00pm-7:30pm. The meetings are held at Trinity Episcopal Cathedral at 100 W. Roosevelt Street. Please contact CPG staff for more information at 602-506-6005.*

Respectfully submitted,

Denise R. Diefenbach

Program Manager